



Chatham County Department of Engineering  
 124 Bull Street, Room 430, Savannah, Georgia 31401  
 Office: (912) 652-7800

We now accept digital plan submissions.

Please submit via email directly to:

*FDPOreview@chathamcounty.org*  
 &  
*acbliss@chathamcounty.org*

# Floodplain Review Application

## RESIDENTIAL RENOVATIONS/ADDITIONS - \$150

### Specific details of project:

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- If submitted due to NOV/SWO, then fee is doubled.
- Please make check or money order payable to Chatham County.
- This application covers two reviews. Additional reviews accrue additional fees.

### Project Location:

Address: \_\_\_\_\_

Lot number and Subdivision: \_\_\_\_\_ PIN: \_\_\_\_\_

Flood Zone(s): X  X-500  A  AE  VE  BFE: \_\_\_\_\_ LIMWA: YES  No

### Property Owner Information:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

### Applicant Information:

**Circle your role: Contractor / Developer / Surveyor / Engineer / Architect / Property Owner (same as above)**

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Additional Contact Information (optional): \_\_\_\_\_

### Is your Application Complete?

Did you submit digital site plans that meet the checklist requirements to this department? Yes  No

Did you submit digital construction plans that meet the checklist requirements to this department? Yes  No

Do you have an existing Elevation Certificate? (required depending on size and scope of project) Yes  No

Did you complete and attach the Residential Renovations/Additions Checklist on page 2? Yes  No

Submitted By: \_\_\_\_\_ Date: \_\_\_\_\_

### Office use only:

Check #: \_\_\_\_\_ Date Submitted: \_\_\_\_\_ Processed By: \_\_\_\_\_

Staff Comments: \_\_\_\_\_

# Residential Renovations/Additions Checklist

## Site Plan:

- Existing and proposed structures are clearly identified.
- Parcel boundaries are shown.
- Setbacks and easements are identified.
- Proposed septic tank and drain field are shown, if applicable.
- Flood zone designations and all Base Flood Elevations (BFE) are indicated.
- Fill calculations are provided for all material placed above the existing grade up to the BFE.
  - Developed parcels are permitted up to 10 cubic yards of fill within a 5-year period. If this limit is exceeded, all fill must be mitigated and shown on an **onsite mitigation plan\***.

## *Additional Requirements (if site abuts salt marsh)*

- Jurisdictional Determination Line flagged and approved by DNR in the past year. (Include line and date on plans).
- 25' State Waters Buffer identified.
- 35' County Riparian Buffer identified.

## **\*On-Site Mitigation Plan:**

- Prepared and stamped by a registered engineer or land surveyor.
- Cut (excavation) and fill (backfill) location(s) identified.
- Cut and fill volume calculations provided for all areas.

## **Construction Plans:**

- Finished heights above grade are shown (e.g., crawlspace, deck, driveway, garage, first floor, etc.).
- Adequate flood venting capacity is provided on plans.
  - Locations of hydrostatic or non-engineered vents are shown.
  - Dimensions and spacing of horizontal slats are shown below the BFE+3'.
  - Engineered flood vent model numbers and heights are identified (must be less than 12" from grade).
- Elevation pages show all sides of the structure, including the height of machinery, equipment, and flood vents.
- Heights of electrical outlets, ductwork, and plumbing fixtures are provided.
- Foundation details are identified.

## *Required Notes (to appear on all applicable pages)*

- "No more than one enclosure is located below the BFE+3'."
- "All electrical components, plumbing fixtures, and ductwork are installed at or above the BFE+3'."
- "All materials used below the BFE+3' are flood damage resistant."
- "Disconnects to be installed at or above the BFE+3'."

*The floodplain review team reserves the right to request additional information about the project once plan review gets underway.*

*By signing below, I acknowledge that I have read and completed the floodplain review application.*

Signature of applicant \_\_\_\_\_

Date \_\_\_\_\_