

Probate Court Record Room Estate Research or Copy Request

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|--|--|
| Date Requested: | Requested by (Your Name): |
| Estate No.: | Estate Name: Date of Death: |
| <input type="radio"/> See below to make appointment <input type="radio"/> I have enclosed a self-addressed and stamped envelope so the copies can be mailed to me | Telephone Nos: <div style="border: 1px solid black; padding: 5px; text-align: center;"><i>You are required to provide a self-addressed and stamped envelope with every mailed request.</i></div> |
| Full Mailing Address: <div style="text-align: center;"> <hr style="width: 80%; margin: 5px auto;"/> <hr style="width: 80%; margin: 5px auto;"/> <hr style="width: 80%; margin: 5px auto;"/> </div> | |
| <input type="radio"/> Money Order Enclosed <div style="text-align: center;"> \$10.00 Research Fee; \$1.00 /page for copies; \$10.00 for certified copies plus \$1.00/ page \$15.00 for exemplified copies plus \$1.00/page </div> Money Order No.: _____ Amount: _____ <div style="text-align: center;">No personal checks or cash will be accepted by mail</div> | |

I am requesting:

| # of copies | Description | Plain Copies \$1/page | Certified Copies \$10.00 plus \$1/page <i>not including 1st page</i> | Exemplified Copy \$15.00 plus \$1/page <i>not including 1st page</i> | Cost |
|-------------|---|--------------------------|--|--|----------------|
| | Letters Testamentary | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| | Letters of Administration | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| | Letter of Guardianship Minor / Adult | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| | Last Will and Testament | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| | Entire Proceeding or File | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| | Other: | <input type="radio"/> | <input type="radio"/> | <input type="radio"/> | |
| | Research Fee Required with mail request | | | | \$10.00 |
| | TOTAL OWED Money Order Only | | | | |

Mail to: Probate Court of Chatham County
P.O. Box 8344
Savannah, Georgia 31412

To make an appointment with the Record Room, please go to
<https://courts.chathamcountygga.gov/Probate/ResearchRecords>